



# Application and cancellation rules

ECS Symposium | Patras 2022

07-12/11/2022

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# 1 Participants

The number of participants for the Electronics and Control Systems (ECS) Symposium will be 20.

## 2 Application Rules

Once the applications of this event are open, you must fill the google form that is going to be available on the website.

### **4th of August 2022 at 12:00 UTC**

The first round of applications starts.

The applications are processed in a “*first come- first served*” way. Priority will be given to the first (1) members of each (P)AS.

### **24th of August 2022 at 23:59 UTC**

The first round of applications ends.

### **Until 25th of August at 12:00 UTC**

Confirmation emails for the applicants will be sent to each (P)AS. Once the membership is confirmed, personal confirmation emails with a reminder of the cancellation rules plus the payment information will be sent to every accepted participant in this first round.

### **16th of September 2022 at 12:00 UTC**

The second round of applications starts.

The applications are processed in a “*first come- first served*” way. Priority will be given to the first (1) members of each (P)AS.

The second round of applications will be opened in case:

- the minimum number of participants is not reached.

### **23th of September 2022 at 12:00 UTC**

The second round of applications ends.

### **Until 24th of September at 12:00 UTC**

Confirmation emails for the applicants will be sent to each (P)AS. Once the membership is confirmed, personal confirmation emails with a reminder of the cancellation rules plus the payment information will be sent to every accepted participant in this second round.

If there are still vacancies, they will be filled with the people on the waiting list in a “*first come- first served*” way.

## **3 Payment**

The participation fee is 100€ (EUR 100). It covers five (5) nights (07-12 of November 2022) of accommodation, every meal, including welcome dinner and final dinner, and transportation to the venue of the event.

The payment information regarding the participation fee will be provided to the participants via email, once confirmed.

Arrival and departure will be paid for by the participants and must be arranged by them.

## **4 Cancellation Rules**

In the case that a member has been confirmed by the organizing committee to participate in the ECS Symposium 2022, but, for any reason, is unable to participate in the event, there is an option of canceling the participation.

In order to do so, the member will have to send an email to [fotini.kiskira@euroavia.eu](mailto:fotini.kiskira@euroavia.eu) stating the reason for the cancellation and the participation fee will be partially/fully paid, based on the following criteria:

### 1st round of applications

**Until 4/09/2022**

Free cancellation.

**5-15/09/2022**

25% of the fee (25€) will be paid.

**16-30/09/2022**

50% of the fee (50€) will be paid.

**After 01/10/2022**

100% of the fee (100€) will be paid.

Participants on the waiting list that are admitted due to cancellation will have the possibility to cancel within one (1) week from receiving the acceptance email without paying a cancellation fee.

After this week, the cancellation fee will be according to the periods listed above.

If the member cancels his/her participation, he/she has to pay the cancellation fee to the event organizers, under the condition that his/her place cannot be filled by someone else on the waiting list. If AS Patras doesn't receive the payment, the respective Local Group or WG is responsible for transferring the cancellation fee.